

### Quarterly Assessment of HUB Related Activities

|                    |  |          |   |
|--------------------|--|----------|---|
| Agency/IHE Name:   | Texas Tech University Health Sciences Center |          |   |
| Agency/IHE Number: | 739  |          |   |
| Fiscal Year:       | 2016   | Quarter: | 2 |

**NOTE: The following assessment is about HUB related activities during the above referenced period in your Agency/Institution**

#### 1-Your Agency/IHE HUB Goals:

| Procurement Category       | Goal | Performance |
|----------------------------|------|-------------|
| Heavy Construction         | 14%  | 0.00%       |
| Building Construction      | 10%  | 73.68%      |
| Special Trade Construction | 42%  | 38.92%      |
| Professional Services      | 13%  | 13.00%      |
| Other Services             | 8%   | 7.37%       |
| Commodities                | 21%  | 33.09%      |

#### 2- Prime Contract Activities

##### 2a-Prime Contract: Total expenditure during this quarter

| Procurement Category       | African American | Asian American  | Hispanic American | Native American | Non-minority Woman | Disabled Veteran       |                            | Non-HUB          | HUB Total       |
|----------------------------|------------------|-----------------|-------------------|-----------------|--------------------|------------------------|----------------------------|------------------|-----------------|
|                            |                  |                 |                   |                 |                    | Included in HUB Groups | Not Included in HUB Groups |                  |                 |
| Heavy Construction         | \$ -             | \$ -            | \$ -              | \$ -            | \$ -               | \$ -                   | \$ -                       | \$ 4,223.81      | \$ -            |
| Building Construction      | \$ -             | \$ -            | \$ -              | \$ -            | \$ 286,877.14      | \$ -                   | \$ -                       | \$ 195,037.71    | \$ 286,877.14   |
| Special Trade Construction | \$ 792.97        | \$ -            | \$ 35,079.54      | \$ 5,687.73     | \$ 1,961,468.95    | \$ -                   | \$ -                       | \$ 3,355,060.67  | \$ 2,003,029.19 |
| Professional Services      | \$ 1,019.27      | \$ -            | \$ 65,892.69      | \$ 17,272.25    | \$ 50,432.31       | \$ -                   | \$ -                       | \$ 900,727.02    | \$ 134,616.52   |
| Other Services             | \$ 109,034.67    | \$ 189,678.80   | \$ 75,981.67      | \$ 2,173.25     | \$ 303,131.26      | \$ -                   | \$ -                       | \$ 9,711,680.56  | \$ 679,999.65   |
| Commodities                | \$ 2,965,788.60  | \$ 1,582,388.60 | \$ 1,147,560.47   | \$ 7,427.91     | \$ 794,769.65      | \$ -                   | \$ -                       | \$ 13,242,913.88 | \$ 6,497,935.23 |
| <b>Total</b>               | \$ 3,076,635.51  | \$ 1,772,067.40 | \$ 1,324,514.37   | \$ 32,561.14    | \$ 3,396,679.31    | \$ -                   | \$ -                       | \$ 27,409,643.65 | \$ 9,602,457.73 |

##### 2b-Prime Contract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter

|  |  |  |  |  |  |  |                  |  |  |
|--|--|--|--|--|--|--|------------------|--|--|
|  |  |  |  |  |  |  | Disabled Veteran |  |  |
|--|--|--|--|--|--|--|------------------|--|--|

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman | Included in HUB Groups | Not Included in HUB Groups | Non-HUB | HUB Total |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|------------------------|----------------------------|---------|-----------|
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 1       | 0         |
| Building Construction      | 0                | 0              | 0                 | 0               | 1                  | 0                      | 0                          | 3       | 1         |
| Special Trade Construction | 3                | 0              | 3                 | 1               | 11                 | 0                      | 0                          | 99      | 18        |
| Professional Services      | 1                | 0              | 2                 | 1               | 4                  | 0                      | 0                          | 59      | 8         |
| Other Services             | 4                | 1              | 7                 | 1               | 22                 | 0                      | 0                          | 646     | 35        |
| Commodities                | 7                | 4              | 6                 | 2               | 27                 | 0                      | 0                          | 611     | 46        |
| <b>Total</b>               | 15               | 5              | 18                | 5               | 65                 | 0                      | 0                          | 1419    | 108       |

### 3- Subcontract Activities

#### 3a-Subcontract: Total expenditure during this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman | Disabled Veteran       |                            | Non-HUB         | HUB Total     |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|------------------------|----------------------------|-----------------|---------------|
|                            |                  |                |                   |                 |                    | Included in HUB Groups | Not Included in HUB Groups |                 |               |
| Heavy Construction         | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               | \$ -                   | \$ -                       | \$ -            | \$ -          |
| Building Construction      | \$ -             | \$ -           | \$ -              | \$ -            | \$ 68,195.00       | \$ -                   | \$ -                       | \$ 52,574.15    | \$ 68,195.00  |
| Special Trade Construction | \$ 6,640.00      | \$ -           | \$ 5,284.04       | \$ -            | \$ 70,576.69       | \$ -                   | \$ -                       | \$ 792,628.78   | \$ 82,500.73  |
| Professional Services      | \$ -             | \$ -           | \$ -              | \$ -            | \$ -               | \$ -                   | \$ -                       | \$ 746.55       | \$ -          |
| Other Services             | \$ -             | \$ -           | \$ 890.00         | \$ 487.50       | \$ 84,616.74       | \$ -                   | \$ -                       | \$ 286,892.95   | \$ 85,994.24  |
| Commodities                | \$ -             | \$ 615.75      | \$ -              | \$ 2,424.45     | \$ 31,946.59       | \$ -                   | \$ -                       | \$ 957,907.60   | \$ 34,986.79  |
| <b>Total</b>               | \$ 6,640.00      | \$ 615.75      | \$ 6,174.04       | \$ 2,911.95     | \$ 255,335.02      | \$ -                   | \$ -                       | \$ 2,090,750.03 | \$ 271,676.76 |

#### 3b-Subcontract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman | Disabled Veteran       |                            | Non-HUB | HUB Total |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|------------------------|----------------------------|---------|-----------|
|                            |                  |                |                   |                 |                    | Included in HUB Groups | Not Included in HUB Groups |         |           |
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 0       | 0         |
| Building Construction      | 0                | 0              | 0                 | 0               | 2                  | 0                      | 0                          | 6       | 2         |
| Special Trade Construction | 1                | 0              | 2                 | 0               | 8                  | 0                      | 0                          | 104     | 11        |
| Professional Services      | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 1       | 0         |
| Other Services             | 0                | 0              | 1                 | 1               | 5                  | 0                      | 0                          | 546     | 7         |
| Commodities                | 0                | 2              | 0                 | 2               | 9                  | 0                      | 0                          | 1064    | 13        |
| <b>Total</b>               | 1                | 2              | 3                 | 3               | 24                 | 0                      | 0                          | 1721    | 33        |

**4-New Vendors: Number of vendors (prime and sub) utilized in this quarter which were not used during the last 2 Years.**

| Procurement Category       | African American | Asian American | Hispanic American | Native American | Non-minority Woman | Disabled Veteran       |                            | Non-HUB | HUB Total |
|----------------------------|------------------|----------------|-------------------|-----------------|--------------------|------------------------|----------------------------|---------|-----------|
|                            |                  |                |                   |                 |                    | Included in HUB Groups | Not Included in HUB Groups |         |           |
| Heavy Construction         | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 0       | 0         |
| Building Construction      | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 0       | 0         |
| Special Trade Construction | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 11      | 0         |
| Professional Services      | 0                | 0              | 0                 | 0               | 0                  | 0                      | 0                          | 11      | 0         |
| Other Services             | 0                | 0              | 0                 | 0               | 2                  | 0                      | 0                          | 209     | 2         |
| Commodities                | 1                | 1              | 0                 | 0               | 4                  | 0                      | 0                          | 156     | 6         |
| <b>Total</b>               | 1                | 1              | 0                 | 0               | 6                  | 0                      | 0                          | 387     | 8         |

**5- Sponsored or participated in local and statewide settings to encourage HUB participation in state procurement activities.**

| Event/Activity                                      | Number of Events Hosted or Attended |          |
|---|-------------------------------------|----------|
|   | Hosted                              | Attended |
| Economic Opportunity Forum                          | 0                                   | 0        |
| Annual Meeting/Setting                              | 0                                   | 1        |
| Advocacy Group Meeting (i.e., TAAACC, TAMACC, etc.) | 0                                   | 0        |
| Other (Please explain)                              | 0                                   | 0        |

**6- Mentor-Protégé Program:**

| Active Mentor-Protégé Program | Ongoing | Added Current Fiscal Year |
|-------------------------------|---------|---------------------------|
| Number of Programs            | 0       | 0                         |

**7- HUB program staffing:**

| HUB Staffing | Allocated | Current |
|--------------|-----------|---------|
| Staff size   | 1         | 2       |

**8-Work Related Activities Conducted by HUB Program Staff:**

| HUB Program Personnel | % of Weekly Hrs. with HUB | % of Weekly Hrs. with Purchasing | % of Weekly Hrs. with Contract |
|-----------------------|---------------------------|----------------------------------|--------------------------------|
| Staff -1              | 10                        | 60                               | 30                             |
| Staff -2              | 30                        | 70                               |                                |
| Staff -3              |                           |                                  |                                |
| Staff -4              |                           |                                  |                                |
| Staff -5              |                           |                                  |                                |
| Staff -6              |                           |                                  |                                |
| Staff -7              |                           |                                  |                                |
| Staff -8              |                           |                                  |                                |
| Staff -9              |                           |                                  |                                |
| Staff -10             |                           |                                  |                                |
| Staff -11             |                           |                                  |                                |
| Staff -12             |                           |                                  |                                |

**9- Justification for not reaching the intended goals and other remarks.**

Currently the Agency has no Heavy Construction under way so we are unable to attain the goal set for that category. The HUB Office continues to work with the Physical Plant and Prime Contractors to identify and engage HUB contractors in the Special Trades category. As a research institution and medical service provider we are challenged in reaching our goal in Professional Services.